

PURPOSE

The purpose of this education internship is to provide students pursuing a career in ministry with learning opportunities, in conjunction with their educational studies, in a practical working environment in order for them to gain insights into denominational youth ministry and to understand and improve upon administrative concepts in ministry. The internship has two available tracks: one specifically focused on event management, and the other focused on macro/denominational learning.

PREMISE OF THE EDUCATION INTERNSHIP

This education internship is structured to allow the intern to learn “while on the job”. Dr. Howard Gardner’s theory of multiple intelligences suggests eight different intelligences by which people learn.¹ This education internship seeks to use “everyday, ordinary” administrative tasks (which utilize almost all eight of Dr. Gardner’s intelligences) in the context of youth ministry to help the student understand the processes which help ministry operate effectively. As such, while the internship includes a variety of administrative tasks, the key to this education internship is processing and evaluating the effectiveness of such logistical models in a ministry context, and to learn how best to utilize administrative mechanisms in one’s own context. Concurrently, the intern will also be critically evaluating youth ministry (a key ministry in the CBOQ family) at a macro level and its influences on a micro level.

1 http://www.thomasarmstrong.com/multiple_intelligences.htm

WHAT’S THE DIFFERENCE BETWEEN THE TWO TRACKS

CBOQ Youth has unique opportunities for interns to apply high level ministry skills and understanding. There are two distinct experiences available. This posting will focus on the Macro/Denominational Youth Ministry track.

Event Management

CBOQ Youth organizes and sponsors six key events in the fall/winter term (Youth Workers Conference, Avalanche, Blizzard 1, Blizzard 2, Today’s Teens Conference and Centre Court). Because of the diversity in scope and audience, an intern will learn the philosophy behind each event, evaluate its effectiveness and understand the appropriate systems required to execute it effectively.

Macro/Denominational Youth Ministry

By its nature, CBOQ Youth supports over 200+ active youth ministries across its member churches. As such, we have a unique viewpoint on youth ministry. The intern will be involved significantly in our denominational-wide initiatives (e.g. Assembly) and national initiatives (e.g. Canadian Baptist Youth team).

WHO CAN APPLY?

Candidates must:

1. Be attending a post-secondary program with a focus in youth (e.g. Child Youth Worker program, teachers’ college) OR attending a Christian-based post-secondary program (e.g.

- Master of Divinity) OR currently serving in a ministry profession (e.g. camp ministries).
2. Be attending a CBOQ church.
 3. Have applied or be willing to apply for accreditation with the CBOQ Leadership Development department to be recognized as a “Candidate for Ministry – Student”. (http://www.baptist.ca/documents/Transforming_Leaders/Form_1_-_accreditation_application.doc)
 4. Be able to work in a fast-paced environment with others.
 5. Demonstrate a competent level of administrative abilities (including use of Microsoft software and operation of office machines).
 6. Have a valid criminal record check (i.e. less than three years old) either completed at his/her home church or professional association (if not, one will be completed at the expense of the CBOQ to determine whether the candidate is suitable for the position).

HOW TO APPLY FOR THIS EDUCATION INTERNSHIP

The education internship posting is available in March (for the macro/denominational youth ministry track) and in late June (for the event management track). The posting will be announced through the CBOQ Youth E-update (email newsletter), on the website (www.cboqyouth.ca/ [internship](#)) and through Twitter (@cboqyouth). Candidates can send in their resume, three references (one current/recent employer, one former employer or school professor, and one non-family friend) including their contact information, and a list of personal learning objectives they wish to achieve in this education internship. Suitable candidates will be contacted for an in-person interview with the Director of Youth Ministries (DYM) and/or the Youth Ministries Associate (YMA).

LEARNING OBJECTIVES OF THE EVENT MANAGEMENT TRACK

The following are standard learning objectives specific to this education internship opportunity and in addition to the personal learning objectives by the candidate.

1. To identify and understand different administrative structures and their purpose in ministry.
2. To understand the philosophy and strategy of large-scaled events in youth ministry.
3. To efficiently use office equipment (e.g. photocopier, fax machine, laptop/computer, LCD projector, sound system, etc.).
4. To effectively complete administrative tasks (see job description)

LEARNING OBJECTIVES OF THE MACRO/DENOMINATIONAL YOUTH MINISTRY LEARNING TRACK

The following are standard learning objectives specific to this education internship opportunity and in addition to the personal learning objectives by the candidate.

1. To identify and understand different administrative structures and their purpose in ministry.
2. To understand the philosophy and strategy of youth ministry on a macro level i.e. primarily

ministers to youth leaders rather than students directly.

3. To efficiently use office equipment (e.g. photocopier, fax machine, laptop/computer, LCD projector, sound system, etc.).
4. To effectively complete administrative tasks (see job description).
5. To understand how the CBOQ staff contributes to the overall mission of the CBOQ.

READINGS AND ASSIGNMENTS

- Readings and assignments will be determined based on the candidate's previous educational background and personal learning objectives. Typically 2 books will be assigned with a 1-page reflection paper to follow.
- Any interview assignments will also be completed with a 1-page reflection paper.
- The intern will submit a written monthly report two days prior to the scheduled monthly review. Each monthly evaluation meeting and exit interview will result in a synopsis of the evaluations to be "signed off" by the candidate and the YMA.
- The intern will complete a 2-page/double-spaced reflection paper on the education internship as a whole, particularly comparing their skill set when starting and then completing.

FINANCIAL CONSIDERATIONS

A bursary is available during the internship.